



INVESTORS SAVINGS BANK

101 JFK Parkway Short Hills, NJ 07078

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, sexual orientation, age, disability that can be reasonably accommodated without undue hardship, or any other legally protected status.

Application For Employment

(PLEASE PRINT)

Position Applying for	Date of Application
Desired Location	Salary Required
Date You Can Start Work	Schedule Desired _____ <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time

Last Name		First Name		Middle Name	
Address		City		State	
				Zip Code	
Telephone Number(s)		Cell		E-mail Address	
Home					
Have you ever either applied for employment with us or worked for us in the past?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
If you are under 18 years of age, can you provide proof of eligibility to work?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you authorized to work in the U.S.? (You will be required to provide documentation upon hire.)				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you willing and able to work schedules that regularly include nights and weekends?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
In what language(s) other than English, if any, are you fluent? _____					
Have you been convicted of a crime or other offense?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please explain. _____					
NOTE: Conviction(s) will not necessarily disqualify an applicant from employment. Factors such as age and time of the offense, seriousness and nature of the violations, and rehabilitation will be taken into account. Convictions that have been cleared from your record do not have to be disclosed.					

Education	<i>Name and Address of School</i>	<i>Course of Study</i>	<i>Years Completed</i>	<i>Diploma/Degree</i>
High School			1 2 3 4	Y N
College/Other			1 2 3 4	Y N
College/Other			1 2 3 4	Y N

Job-Related Training and Skills
Describe any job-related specialized training, apprenticeship, skills and activities, or any additional information you feel may be helpful in considering your skills for the position(s) for which you are applying. *(You should exclude references that would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.)*

Work Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities.

If you need additional space, please continue on a separate sheet of paper. *(You should exclude references that would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.)*

Employer	Dates Employed		Job Title
	From	To	
Address			Supervisor
Telephone Number(s)	Hourly Rate/Salary		Work Performed
	Starting	Final	
Reason for Leaving			
Employer	Dates Employed		Job Title
	From	To	
Address			Supervisor
Telephone Number(s)	Hourly Rate/Salary		Work Performed
	Starting	Final	
Reason for Leaving			
Employer	Dates Employed		Job Title
	From	To	
Address			Supervisor
Telephone Number(s)	Hourly Rate/Salary		Work Performed
	Starting	Final	
Reason for Leaving			
Employer	Dates Employed		Job Title
	From	To	
Address			Supervisor
Telephone Number(s)	Hourly Rate/Salary		Work Performed
	Starting	Final	
Reason for Leaving			
Employer	Dates Employed		Job Title
	From	To	
Address			Supervisor
Telephone Number(s)	Hourly Rate/Salary		Work Performed
	Starting	Final	
Reason for Leaving			

May we contact your present employer? Yes No (Reason: _____)

Applicant's Statement:

I hereby affirm that the information on this application (and accompanying documents, if any) is true and complete to the best of my knowledge. I also agree that any misstatement, falsified information, or omission deemed significant by Investors Savings Bank may disqualify me from further consideration for employment and/or may be considered justification for discharge if discovered after an offer of employment has been extended to me.

I understand that nothing in this application or any other Company document or communication (written or oral), or an acceptance of employment, creates an employment contract between Investors Savings Bank and me, and I understand that should I be hired, **my employment would be for no fixed duration and could be terminated by me or Investors Savings Bank at any time with or without cause, notice or procedural requirement.** I understand that no oral or written statement to the contrary shall change this relationship, or should be relied upon by me.

If hired, as a condition of my employment, I agree to conform to the policies and rules of Investors Savings Bank.

I understand that, as a condition of employment, I will be required to provide proof of my authorization to work in the U.S. and must successfully complete a background investigation. As such, I authorize all persons, schools, companies, corporations and organizations named in this application (and accompanying documents, if any), law enforcement agencies, and credit bureaus to release any information concerning my background, and I hereby release them and Investors Savings Bank from any and all claims of liability in law and in equity that may arise out of releasing such information.

I understand that this application for employment shall be active for a period of time not to exceed 60 days, and that if I wish to be considered for employment beyond this time period, I must inquire as to whether applications are being accepted at that time.

Signature of Applicant

Date

Applicant Voluntary Self-Identification

Print Name: _____
Last First Middle Initial

Investors Savings Bank is subject to certain governmental recordkeeping and reporting requirements for the administration of civil rights laws and regulations. In order to comply with these laws, Investors Savings Bank invites you to voluntarily self-identify your sex, ethnicity, and race. Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. The information will be kept confidential and will only be used in accordance with the provisions of applicable laws, executive orders, and regulations, including those that require the information to be summarized and reported to the federal government for civil rights enforcement. When reported, data will not identify any specific individual.

Applicant:

- I do not wish to furnish this information

Sex:

- Male
 Female

Ethnicity*: Are you Hispanic or Latino?

- Yes (If yes, please proceed to signature section)
 No

Race:** What race/races do you consider yourself to be? Check all that apply.

- | | |
|---|---|
| <input type="checkbox"/> White (Not Hispanic or Latino) | <input type="checkbox"/> Black or African American (Not Hispanic or Latino) |
| <input type="checkbox"/> Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino) | <input type="checkbox"/> American Indian or Alaskan Native (Not Hispanic or Latino) |
| <input type="checkbox"/> Asian (Not Hispanic or Latino) | |

SIGNATURE OF APPLICANT _____ DATE _____

***Ethnicity**

Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

****Race**

White (Not Hispanic or Latino) - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Black or African American (Not Hispanic or Latino) - A person having origins in any of the Black racial groups of Africa.

Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino) - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Asian (Not Hispanic or Latino) - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

American Indian or Alaska Native (Not Hispanic or Latino) - A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.