

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, sexual orientation, age, disability that can be reasonably accommodated without undue hardship, or any other legally protected status.

Application For Employment
 (PLEASE PRINT)

Position Applying for	Date of Application
Desired Location	Salary Required
Date You Can Start Work	Schedule Desired _____ <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time

Last Name	First Name	Middle Name
Address	City	State
Telephone Number(s) Home	Cell	Zip Code
E-mail Address		
Have you ever either applied for employment with us or worked for us in the past?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If you are under 18 years of age, can you provide proof of eligibility to work?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you authorized to work in the U.S.? (You will be required to provide documentation upon hire.)		<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you willing and able to work schedules that regularly include nights and weekends?		<input type="checkbox"/> Yes <input type="checkbox"/> No
In what language(s) other than English, if any, are you fluent? _____		
Have you been convicted of a crime or other offense?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please explain. _____		
NOTE: Conviction(s) will not necessarily disqualify an applicant from employment. Factors such as age and time of the offense, seriousness and nature of the violations, and rehabilitation will be taken into account. Convictions that have been cleared from your record do not have to be disclosed.		

Education	Name and Address of School	Course of Study	Years Completed	Diploma/Degree
High School			1 2 3 4	Y N
College/Other			1 2 3 4	Y N
College/Other			1 2 3 4	Y N

Job-Related Training and Skills
 Describe any job-related specialized training, apprenticeship, skills and activities, or any additional information you feel may be helpful in considering your skills for the position(s) for which you are applying. *(You should exclude references that would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.)*

Work Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities.

If you need additional space, please continue on a separate sheet of paper. *(You should exclude references that would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.)*

Employer	Dates Employed		Job Title
	From	To	
Address			Supervisor
Telephone Number(s)	Hourly Rate/Salary		Work Performed
	Starting	Final	
Reason for Leaving			
Employer	Dates Employed		Job Title
	From	To	
Address			Supervisor
Telephone Number(s)	Hourly Rate/Salary		Work Performed
	Starting	Final	
Reason for Leaving			
Employer	Dates Employed		Job Title
	From	To	
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Employer	Dates Employed		Job Title
	From	To	
Address			Supervisor
Telephone Number(s)	Hourly Rate/Salary		Work Performed
	Starting	Final	
Reason for Leaving			

May we contact your present employer? Yes No (Reason: _____)

Applicant's Statement:

I hereby affirm that the information on this application (and accompanying documents, if any) is true and complete to the best of my knowledge. I also agree that any misstatement, falsified information, or omission deemed significant by Investors Savings Bank may disqualify me from further consideration for employment and/or may be considered justification for discharge if discovered after an offer of employment has been extended to me.

I understand that nothing in this application or any other Company document or communication (written or oral), or an acceptance of employment, creates an employment contract between Investors Savings Bank and me, and I understand that should I be hired, **my employment would be for no fixed duration and could be terminated by me or Investors Savings Bank at any time with or without cause, notice or procedural requirement.** I understand that no oral or written statement to the contrary shall change this relationship, or should be relied upon by me.

If hired, as a condition of my employment, I agree to conform to the policies and rules of Investors Savings Bank.

I understand that, as a condition of employment, I will be required to provide proof of my authorization to work in the U.S. and must successfully complete a background investigation. As such, I authorize all persons, schools, companies, corporations and organizations named in this application (and accompanying documents, if any), law enforcement agencies, and credit bureaus to release any information concerning my background, and I hereby release them and Investors Savings Bank from any and all claims of liability in law and in equity that may arise out of releasing such information.

I understand that this application for employment shall be active for a period of time not to exceed 60 days, and that if I wish to be considered for employment beyond this time period, I must inquire as to whether applications are being accepted at that time.

Signature of Applicant _____

_____ Date

